

PARKGATE INFANTS' & NURSERY SCHOOL

CHARGING POLICY

The Governing Body wish to ensure that all pupils have access to all areas of the life of the school, regardless of the parent's ability to pay.

They have, therefore, adopted HCC's charging and remissions policy. In the event of activities organised by the school during school hours involving the need for payment to be made, contributions are sought from the parents to cover the cost of these activities. It is necessary for a substantial number of parents to contribute before the activity can go ahead. In the event of a surplus being accrued this will be put back into the school fund. In the case of activities partly during the school day, and partly out of school hours, charges will be made for the time outside school hours and for board and lodging on a residential school journey. The Headteacher and Governors will consider sympathetically cases of genuine need seeking help with these charges and will remit those they feel are necessary from the school's budget.

The Governing Body may charge for ingredients and materials or require them to be provided.

The Governing Body may also charge for the cost of repair and/or replacement of items loaned and subsequently damaged or lost.

Refunds – An admission refund will be paid by cheque if a child is unable to attend the activity due to illness. If a trip is cancelled a full refund will be given. If for any reason a significant surplus is accrued parents who have contributed to the trip will be informed of the amount of refund due to them and asked to indicate whether they require a cheque for this particular amount.