



Parkgate Infants & Nursery School  
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Headteacher Mr Gwyn Pritchard B(Ed) Hons, NPQH

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Dear Parent/ Carers,

We would like to set up a group of parent representatives. There would be 1 parent representative for each class and their role would involve:

- Regular meetings with school leaders. This meeting will be quite informal and will be an opportunity for the parent representatives to find out what is happening in school.
- Being a point of contact for all parents and carers e.g. If parents would like any information about school meetings or projects then they can contact the parent representative.
- Welcoming new parents into the school community.
- Getting involved in school projects or meetings e.g. spring fair and Christmas party, and encouraging other parents to get involved too.
- Being an ambassador for the school vision 'anything is possible', school aims and golden rules.
- Being willing to help or volunteer on a regular basis (you will need dbs check and 2 references).
- Sometimes supporting teachers with communicating to other parents.

If you are interested in becoming a parent representative for your class then please return the slip below by **Friday 13<sup>th</sup> September 2019**.

Regards,

Mr Gwyn Pritchard

Headteacher

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I would like to be a parent representative.

My child is \_\_\_\_\_ in \_\_\_\_\_ class.

Name: \_\_\_\_\_ Date: \_\_\_\_\_