



Parkgate Infants & Nursery School
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Headteacher Mr Gwyn Pritchard B(Ed) Hons, NPQH

Visitor Guidelines

Dear Visitor,

The Covid-19 pandemic is a difficult time for us all. At Parkgate Infants and Nursery School we are asking for the support and understanding of our visitors in helping us minimise the risk of COVID-19.

Our number one priority is to safeguard the health and wellbeing of our pupils, staff and the wider school community. Parkgate Infants and Nursery continues to take advice and guidance from Public Health England, The Department for Education and Hertfordshire County Council. Taking this into account, we are now limiting access to the site to essential visitors only.

If you are unsure as to whether your proposed visit is considered essential, please email the school office, admin@parkgateinfants.herts.sch.uk or telephone on 01923 221984 and check with us.

Your visit to Parkgate Infants and Nursery School will not be possible if:

- You have travelled from or been through any of the countries or areas that are currently on 'lockdown' in the past 14 days or is on the list of countries from which those entering the UK must self-isolate for 14 days
- You have developed a fever (above 37.8C) or a new, continuous cough within the last seven days
- There is a loss or change to your sense of taste or smell
- Anyone in your household is required to self-isolate in accordance with Government guidelines

Along with all members of the Parkgate Infants and Nursery community, any visitors to the School should wash their hands with soap and water before leaving home, and once they arrive at Parkgate Infants and Nursery should apply gel hand sanitiser or wash your hands; hand sanitiser is available throughout your visit. If you are moving from one part of the building to another e.g. crossing classrooms, we will ask you to re-sanitise your hands.

Visitors are asked to wear a face mask whilst they are in all communal areas of the school and to observe the 2-metre social distance guidance with our staff. *There may be exceptions to this rule, which will be discussed on a case by case basis e.g. if you are a professional supporting a pupil with special educational needs.*

For the avoidance of potential embarrassment, we would also like to advise you that school is currently operating a 'no handshake' policy for all members of its community.

We apologise for not being able to give you our usual warm welcome, but we take the current situation very seriously and must look after the welfare of our pupils, staff and visitors.

We will continue to monitor the current situation and assess the associated risks carefully.

If, and when, the situation changes, we will issue new information as appropriate.

A handwritten signature in black ink, consisting of a large, stylized 'G' followed by a series of loops and a horizontal line at the end.

Mr Gwyn Pritchard
Headteacher